

Health Insurance PDP Inquiry Application – Health Plans

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General Information

The application provides Health Plans with a web-based application that is designed to provide a spreadsheet of the monthly Prescription Drug Plan (PDP) premium. Access will be limited to specific health plan data.

One specific Health Plan cannot view the information that is with another Health Plan.

Special Notes

- The individual accessing the system must obtain security clearance by submitting the Online Network for Health Plans Security Agreement, form ET-8937.
- The application requires your Web browser to have cookies enabled and JavaScript on.
- For additional assistance, please call: (608) 264-9182 or (608)266-7705.

Step-by-Step Instructions (Text Only)

- 1) Enter the Online Network for Health Plans (ONHP) Portal
- 2) Select the "Health Insurance PDP Inquiry" link.
- 3) The "ETF Web Application Logon" screen will appear.
 - a) Type your User ID.
 - b) Press the "Tab" key.
 - c) Type your password.
 - d) Click "Log In"
 - e) Type your three-digit Health Plan number (this three-digit code will be provided via email once authorized).
 - f) Click the "Submit" button.
- 4) The "Health Insurance PDP Inquiry" search screen will appear.
 - a) "Coverage Month" field – Select the month
 - b) "Year" field – select the year
 - c) Click the "Display" button.
- 5) The search results will appear on the bottom portion of the screen.
 - a) "Clear" button – This will remove the current search criteria for this Health Plan query.
 - b) "Save as" button – Click this button to export the search results to an Excel spreadsheet.
 - c) NOTE: ETF will only be maintaining a rolling year of data.
- 6) When finished, click the "log out" link directly below the ETF Logo in the upper right corner of the screen. This will return you to the ONHP portal.

Step-by-Step Instructions with Visuals



Employee Trust Funds (ETF) On-line Network for Health Plans (ONHP)

[home](#)

Welcome to the Department of Employee Trust Funds On-line Network for Health Plans (ONHP). This is a new and innovative way to retrieve data and keep employee information current. ONHP is an interactive Internet application that is easy and convenient to use.

Logon and Password Support (608) 264-9181 / 866-843-9724 or email us at ETFOnLineHelp@etf.state.wi.us
Employer Communications Center (608) 264-7900

Account Maintenance

[Health Plans - Reset Password](#)

Description: Provides health plans with the ability to reset their own logon password.

[Email Contact Information Update](#)

Description: Provides health plans a secure view of current contact information and the ability to update information to ensure proper administration of ETF benefit programs.

[Security Agreement, ET-8937](#), Fax Number: (608) 266-5801

Applications

[Health Insurance Enrollment Update](#) [Instructions](#)

Description: Provides health plans with the ability to process terminations and reinstatements directly into ETF's health insurance database. In addition, this provides health plans a secure view of employee's dependent health insurance enrollment information.

[Health Insurance Premium Inquiry](#) [Instructions](#)

Description: Provides health plans a secure view of health insurance premium information by coverage month.

[Health Insurance PDP Inquiry](#) [Instructions](#)

Description: Provides a secure view of health ins

**Click here
to begin**

Plan (PDP) premium information by coverage month.

Other Resources



ETF Web Applications Logon

Type your User ID and Password



User ID:

Password:

Login

Reset



Health Insurance PDP Inquiry

[Instructions](#) [Logout](#)

This Internet application is intended to provide a secure view of health insurance Prescription Drug Plan (PDP) premium information by coverage month.

Please enter your Health Plan Code and press enter.

**Type your three digit
Health Plan Number
and click on "Submit"
button**



Health Plan Code:

Submit



Health Insurance PDP Inquiry

[Instructions](#) [Logout](#)

Select the search criteria from the drop down boxes. Avoid selecting "All" in both the Health Carrier and Coverage type fields.

Health Plan: DEAN HEALTH PLAN

Coverage Month: Year:

Click here to see the search results.



Health Insurance PDP Inquiry

Instructions

Logout

Click to logout
and return to the
ONHP portal.

Health Plan: DEAN HEALTH PLAN

Coverage Month: Year:

Clear

Display

Save As

Click to save
the results as an Excel
spreadsheet.

Payment Source	Program Option	Accounting Carrier Type	Group Number	Coverage Type	PDP Premium Amount
ACTIVE MEMBER	LOCAL	HMO	70761	MEDICARE - SINGLE	\$887.20
ACTIVE MEMBER	LOCAL	HMO	70973	MEDICARE - SINGLE	\$221.80
ACTIVE MEMBER	LOCAL	Local Standard Plan 1	70761	MEDICARE - SINGLE	\$1,109.00
DIRECT PAY	LOCAL	HMO	73508	MEDICARE - FAMILY 1	(\$221.80)
DIRECT PAY	LOCAL	HMO	73508	MEDICARE - SINGLE	(\$221.80)
DIRECT PAY	LOCAL	HMO	77555	MEDICARE - FAMILY 1	(\$4,657.80)