

June 16, 2014

Michael D. McNally, Jr.
 Purchasing Agent – Senior
 Wisconsin Department of Employee Trust Funds
 Re: Best and Final Offer / Clarification

Dear Mr. McNally,

Thank you for your inquiry for additional fee clarification and our best and final offer for ETF FSA, HSA and Commuter Benefits. Please see below. I hope this answers all outstanding questions. If not, I am happy to assist as needed.

Cost Proposal RFP ETE002

1. Part 1.0. ERA. \$3.25 Admin costs based on participation levels. Includes all fees for employee reimbursement accounts (eg debit card, additional cards, checks, direct deposit, postage, etc.).
2. Part 2.0. CB. \$0 (final and best offer change). Admin costs based on participation levels. Includes all fees for employee reimbursement account (eg debit card, additional cards, checks, direct deposit, postage, etc).

Cost Proposal RFP ETE003

1. Part 3.0 HSA Estimated first year total cost should be \$5,086.25 based on 1565 participants. Includes all fees for employee health savings account (eg debit card, additional cards, disbursements, postage, etc).
 - b. Ongoing Administrative Costs per participant per month cost is \$3.25. Includes all fees for employee health savings account (eg debit card, additional cards, disbursements, postage, etc).
 - c. Admin costs based on participation levels charged on a flat fee. No cost provided, we do not charge for health savings account on a flat fee basis.
 - d. Custodian Monthly Maintenance fee is included in the monthly participation fee of \$3.25. No additional custodian monthly maintenance fees apply.

Part 4.0 Limited Flexible Spending Accounts (LPFSA)

No set up cost, included in the ERA.
 \$3.25 ppm

	CY2015	CY2016	CY2017	CY2018	CY2019
Start Up	704	880	1100	1400	1760
Waived	\$2,288	\$2,860	\$3,575	\$4,550	\$5,720

No flat fee cost provided, we do not charge for LPFSAs on a flat fee basis.

Best and Final Offer

The cost proposal submitted by eflexgroup is attached. The change will be noted in the Commuter Benefits Program (CB). Our opening bid was \$1.00 ppm, and has changed to "included." No additional fees apply.

Sincerely,



Nancy Dantzman
608.206.7229

For Cost Proposal Instructions Refer to:

Appendix F
Cost Proposal

Located on Page 65 of the RFP.

Cost Proposal RFP ETE0002

Vendor eflexgroup, Inc.

Part 1.0 Employee Reimbursement Accounts Program Employee Reimbursement Accounts (ERA)

		CY2015	CY2016	CY2017	CY2018	CY2019
Number of Participants*	Start-Up**	13,100	13,362	13,362	13,902	14,180
ERA - Per Participant Per Month Cost	waived	\$42,575.00	\$43,426.50	\$43,426.50	\$45,181.50	\$46,085.00

(Includes medical and dependent care Flex Accounts)

Detailed Breakdown of Per Participant Per Month Cost (Example; Administration Fee, Enrollment Fee, Participant Fee, etc.)

All administration fees, including monthly administration fees, are included in the \$3.25.

n/a Admin costs charged on flat-fee basis

 Admin costs based on participation levels (include detail of the proposed fee schedule if choosing this option)

Elective Services Proposed by Vendor (Additional services can be placed in "TAB4")

	Cost	Fee Basis
Customized Materials (not including debit card, web site)		\$750 per hour

Part 2.0 Commuter Benefits Program (CB)

		CY2015	CY2016	CY2017	CY2018	CY2019
Number of Participants*	Start-Up**	1,300	1,300	1,300	1,300	1,300
CB - Per Participant Per Month Cost	waived	included	included	included	included	included

Detailed Breakdown of Per Participant Per Month Cost (Example; Administration Fee, Enrollment Fee, Participant Fee, etc.)

All administration fees, including monthly administration fees, are included.

Cost Proposal RFP ETE0002

Vendor eflexgroup, Inc.

n/a Admin costs charged on flat-fee basis

 Admin costs based on participation levels (include detail of the proposed fee schedule if choosing this option)

Elective Services Proposed by Vendor (Additional services can be placed in "TAB4")	Cost	Fee Basis
Customized Materials (not including debit card; web site)		\$750 per hour

- * Projected participation is based on previous plan growth. Actual participation may be more or less.
- ** Start-Up costs shall include all one-time start-up costs (including any start-up costs for debit card technology), transition costs, and initial employee communication & education costs. This period is from 07/14/2014 to 12/31/2014.

Authorized Signature Nancy Dantzman

Date 29-Apr-14

Cost Proposal RFP ETE0003

Vendor eflexgroup, Inc.

Part 3.0 Health Savings Account Program (HSA)

	Start-Up**	
Initial Start-up/Transition Costs	waived	
Implementation/set-up fees	waived	
Annual set-up/renewal fee	waived	
Other (explain)	\$3.25	pppm fee (May be paid by the employer or employee. Must be consistent within the plan.)
Other (explain)		Please note: estimated first year total cost is fillable on your form.
Estimated first year total cost	\$ 3.25	

Ongoing Administrative Costs	CY2015	CY2016	CY2017	CY2018	CY2019
Number of Participants*	1,565	2,034	2,503	2,972	3,442
HSA - Per Participant Per Month Cost	\$5,086.25	\$6,610.50	\$8,134.75	\$9,659.00	\$11,186.50

Do Not Include Account Fees detailed below.

Detailed Breakdown of Per Participant Per Month Cost (Example; Administration Fee, Enrollment Fee, Participant Fee, etc.)

All administration is included (transfer/roll over, distributions, det

n/a Admin costs charged on flat-fee basis

 Admin costs based on participation levels (include detail of the proposed fee schedule if choosing this option)

Account (Custodian) Fees

Provide your proposed fees; include the basis for each fee (i.e., per account per month (PAPM), per transaction). Indicate which fees are only payable by the participant (Mark **Box 1** with an "X") and which fees ETF has the option to pay (rather than the participant) (Mark **Box 2** with an "X") or not. Provide costs figures on a monthly basis wherever practical to do so. Insert a zero (\$0) for any services where no fee is assessed.

Box 1	Box 2	Activity or Fee	Number of Participants*	CY2015	CY2016	CY2017	CY2018	CY2019	Fee Basis
		Custodian monthly maintenance fee	1,565	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
		Account opening fee		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
		Debit card fees		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
		Debit card replacement		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
		ATM withdrawal		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
		Check order	n/a						
		ACH or electronic withdrawal fee		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
		Wire transfer fee	n/a						

Cost Proposal RFP ETE0003

Vendor eflexgroup, Inc.

Manual withdrawal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Account Closure fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Overdraft fee	n/a					
Refund of excess contributions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Copy of debit card receipts	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Printed monthly statements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Investment fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Load fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Account rollover fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Minimum balance fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other (explain) <u>All costs included in ppm fee.</u>						

Elective Services Proposed by Vendor (Additional services can be placed in "TAB5")	Cost	Fee Basis

Part 4.0 Limited Flexible Spending Account (LFSA)

	Start-Up**	CY2015	CY2016	CY2017	CY2018	CY2019
Number of Participants*		704	880	1,100	1,400	1,760
LFSA - Per Participant Per Month Cost	<u>waived</u>	\$2,288.00	\$2,860.00	\$3,575.00	\$4,550.00	\$5,720.00

Detailed Breakdown of Per Participant Per Month Cost (Example; Administration Fee, Enrollment Fee, Participant Fee, etc.)

<u>All administrative fees included.</u>

n/a Admin costs charged on flat-fee basis
 Admin costs based on participation levels (include detail of the proposed fee schedule if choosing this option)

Elective Services Proposed by Vendor (Additional services can be placed in "TAB5")	Cost	Fee Basis

Cost Proposal RFP ETE0003

Vendor eflexgroup, Inc.

* Projected participation is based on previous plan growth. Actual participation may be more or less.
** Start-Up costs shall include all one-time start-up costs (including any start-up costs for debit card technology), transition costs, and initial employee communication & education costs. This period is from 07/14/2014 to 12/31/2014.

Authorized Signature Nancy Dantzman

Date 29-Apr-14

