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**The Wisconsin Public Employer  
Group Life Insurance Program**

**Request for Proposal  
#ETC0011**



**Issued By:  
State of Wisconsin  
Department of Employee Trust Funds  
February 24, 2003**

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STATE OF WISCONSIN

## Department of Employee Trust Funds

Eric O. Stanchfield

*Secretary*

*801 West Badger Road*

*P.O. Box 7931*

*Madison, WI 53707-7931*

February 24, 2003

To Whom It May Concern:

The State of Wisconsin Group Insurance Board is requesting proposals for administration of The Wisconsin Public Employer Group Life Insurance Program which covers State of Wisconsin employees and employees of participating Wisconsin local public employers. The program has over \$12.8 billion of insurance coverage in force. The plan insures approximately 54,000 State employees and 82,000 local government employees. An additional 30,000 retirees are insured as well as 59,500 employees who have elected spouse and dependent coverage.

The Group Life Insurance Program is administered through the Department of Employee Trust Funds and is governed by Chapter 40 of the Wisconsin Statutes and Wisconsin Administrative Code Section ETF 10.01. The Insurer must adhere to the requirements of the Statutes and Administrative Code.

The proposed contract period is for five years beginning January 1, 2004. The Group Insurance Board retains the option of renewing the contract on a year-to-year basis for a total of two additional years.

The large size and unusual nature of this plan requires that each proposing company demonstrate, to the satisfaction of the Group Insurance Board, that it is capable of assuming responsibility for group term life insurance plans that generate substantial assets. All proposals must duplicate the existing benefits as outlined in the attached specifications.

The RFP and related documents are available on the internet at <http://etfextranet.it.state.wi.us>.

The deadline for submitting a proposal in response to this request is 4:00 p.m., April 7, 2003. The consulting firm of Deloitte & Touche will be assisting the Group Insurance Board in analyzing proposals. Any questions regarding this RFP should be provided in writing and directed to:

Jill Korsh  
Deloitte & Touche  
400 One Financial Plaza  
120 South Sixth Street  
Minneapolis, MN 55402-1844  
[jkorsh@deloitte.com](mailto:jkorsh@deloitte.com)  
FAX (612) 692-4336