**Mandatory Proposer Qualifications**

The following requirements are Mandatory for any Proposer who submits a Proposal. Failure to comply with one or more of the Mandatory qualifications may disqualify the Proposer.

**Form Instructions:**

1. Check “Agree” or “Disagree” to each mandatory requirement.
2. Read Acknowledge and Accept.
3. Fill out the Company Name.
4. Print the name of the representative authorized to legally bind the company.
5. Provide the signature of the individual authorized to legally bind the company.
6. Date the form.

|  |  |  |  |
| --- | --- | --- | --- |
| **Agree** | **Disagree** | **Sect.** | **Qualification** |
|  |  | **4.1** | Pursuant to Wis. Stat. § 16.705 (1r), the Services must be performed within the United States. |
|  |  | **4.2** | Proposer agrees that any work products developed by Proposer as part of the project described in this RFP (e.g. all written reports, drafts, presentation and meeting materials, etc.) shall become the property of ETF. |
|  |  | **4.3** | The Proposer shall have no conflict of interest with regard to any other work performed by Proposer for the State of Wisconsin. |
|  |  | **4.4** | The Proposer shall not be suspended or debarred from performing federal or State government work. |
|  |  | **4.5** | During the past five (5) years, the Proposer must not have been in bankruptcy or receivership or been involved in any litigation alleging breach of contract, fraud, breach of fiduciary duty or other willful or negligent misconduct. If the Proposer provides a response of “DISAGREE”, provide details of any pertinent judgment, criminal conviction, investigation or litigation pending against the Proposer. |

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| **ACKNOWLEDGE AND ACCEPT** | | | |
| This Form has been reviewed by me and shall become part of the final Contract. I am a duly authorized representative of my company and have the authority to legally bind my company. I hereby acknowledge and accept responsibility for the accuracy of the responses given above. I further accept that my company’s Proposal *may* be rejected on the grounds that any item listed above marked as Disagree. Also, I acknowledge I have specified and provided a reason for any answer marked as Disagree in TAB 3 Assumptions and Exceptions of my company’s Proposal. | | | |
| Company Name: |  | | |
|  | |  |  |
|  | |  |  |
| Authorized Printed Name | |  |  |
|  | |  |  |
|  | |  |  |
| Authorized Signature | |  | Date |