



STATE OF WISCONSIN
Department of Employee Trust Funds
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SECRETARY

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February 9, 2017

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Subject: Intent to Award: ETG0003 Request for Proposal for the Department of Employee Trust Funds for Administrative Services for the State of Wisconsin Health Benefit Program

Dear Proposers:

On February 8, 2017, the Wisconsin Group Insurance Board (Board) granted authority to the Secretary of the Wisconsin Department of Employee Trust Funds (ETF) to issue an intent to award the contract for Administrative Services for the State of Wisconsin Health Benefit Program (RFP ETG0003) to the above-listed proposers, commencing on the anticipated contract start date of July 1, 2017 through December 31, 2020. The Board retains the option, by mutual agreement of the Board and the successful proposer, to renew the contract for two (2) additional three (3) year periods extending the contract through December 31, 2026, subject to the satisfactory negotiation of terms, including pricing.

Due to the time-sensitive nature of an executed contract, if contract negotiations stall with any of the proposers, ETF shall schedule a Board meeting to update the Board on outstanding issues and the Board shall determine next steps. ETF shall not move to the next highest scoring proposer if contract negotiations fail to progress with any of the proposers.

This letter is to serve as a notice of intent to contract and does not constitute a contractual commitment.

Respectfully,

Jason Barrett
Budget & Procurement Supervisor
Wisconsin Department of Employee Trust Funds
Direct Line: (608) 266-3598
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cc: RFP Proposers:

- Mayo Clinic Health Solutions
- Physicians Plus Insurance Corporation
- WEA Trust

ETF Evaluation Committee
ETF Procurement File
ETF Secretary's Office