



## Contract By Authorized Board

**Commodity or Service:** Third-Party Administration of Wisconsin Public Employers Group Life Insurance Program  
**Request for Bid/Proposal No:** ETJ0029  
**Authorized Board:** Group Insurance Board

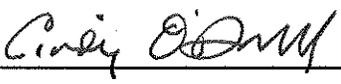
**Contract Period:** 01/01/2011 thru 12/31/2015 with option for two (2) additional one-year periods

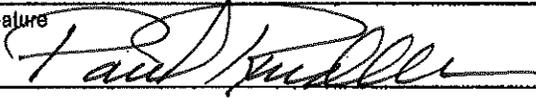
1. This contract is entered into by and between the State of Wisconsin, Department of Employee Trust Funds (Department), the State of Wisconsin Group Insurance Board (Board) and the contractor whose name, address, and principal officer appears on page 2. The Department is the sole point of contact for Board contracting;
2. Whereby the Department of Employee Trust Funds agrees to direct the purchase and the contractor agrees to supply the contract requirements cited above in accordance with the terms and conditions of the request for bid cited above, and in accordance with the contractor's bid submitted on this request for bid which request for bid is hereby made a part of this contract;
3. In connection with the performance of work under this contract, the contractor agrees not to discriminate against any employees or applicant for employment because of age, race, religion, color, handicap, sex, physical condition, developmental disability as defined in s.51.01(5), Wis. Stats., sexual orientation as defined in s.111.32(13m), Wis. Stats., or national origin. This provision shall include, but not be limited to, the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. Except with respect to sexual orientation, the contractor further agrees to take affirmative action to ensure equal employment opportunities. The contractor agrees to post in conspicuous places, available for employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of the nondiscrimination clause.
4. Contracts estimated to be over twenty-five thousand dollars (\$25,000) require the submission of a written affirmative action plan. Contractors with an annual work force of less than twenty-five (25) employees are exempted from this requirement.

Within fifteen (15) working days after the award of the contract, the plan shall be submitted for approval to the Department. Technical assistance regarding this clause is provided by the Purchasing Agent, Department of Employee Trust Funds, P.O. Box 7931, Madison, WI 53707-7931, (608) 266-8989, mark.blank@etf.state.wi.us.

5. For purposes of administering this contract, the Order of Precedence is:
  - Group Insurance Policy No. 2832-G issued by MLIC to the Board, including all exhibits, attachments and amendments;
  - Wisconsin Public Employers Group Life Insurance Program Administrative Agreement, including all exhibits, attachments and amendments;
  - the technical and cost proposals for the RFP ETJ0029 submitted by Minnesota Life Insurance Company dated April 2, 2010;
  - RFP ETJ0029 dated February 22, 2010, including all appendices, attachments and amendments;

**Contract Number & Service:** ETJ0029; Third-Party Administration of Wisconsin Public Employers Group Life Insurance program

State of Wisconsin Department of Employee Trust Funds	
By Authorized Board (Name)	Group Insurance Board
By (Name)	Cindy O'Donnell
Signature	
Title	Chair, Group Insurance Board
Phone	608-261-7940 (Robert J. Conlin, Deputy Secretary)
Date (MM/DD/YYYY)	12/23/2010
Witness (1)	
Witness (2)	

To be Completed by Contractor	
Legal Company Name	Minnesota Life Insurance Company
Trade Name	Minnesota Life Insurance Company
Taxpayer Identification Number	41-0417830
Company Address (City, State, Zip)	400 Robert Street North, St. Paul, MN 55101
By (Name)	Paul Rudeen
Signature	
Title	Vice President and Actuary
Phone	(651) 665-4895
Date (MM/DD/YYYY)	12/16/2010
Witness (1)	
Witness (2)	