



Contract

Commodity or Service: Request for Proposal for the State of Wisconsin
Department of Employee Trust Funds Financial
Management Information Services (FMIS) Implementation
Services

Request for Proposal No: ETC0019
Sierra-Cedar, Inc.
Amendment 5

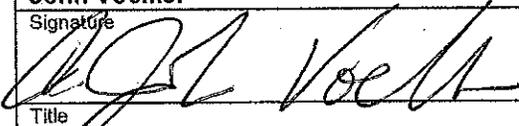
Contract Period: June 10, 2013 through December 31, 2018
Option by mutual agreement for two additional one year terms through December 31, 2020.

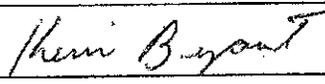
1. This contract is entered into by and between the State of Wisconsin, Department of Employee Trust Funds, and the contractor whose name, address, and principal officer appears on page 2.
2. Whereby the Department of Employee Trust Funds, agrees to direct the purchase and the contractor agrees to supply the contract requirements cited above in accordance with the terms and conditions of the request for bid cited above, and in accordance with the contractor's bid submitted on this request for bid; which request for bid is hereby made a part of this contract.
3. In connection with the performance of work under this contract, the Contractor agrees not to discriminate against any employees or applicant for employment because of age, race, religion, color, handicap, sex, physical condition, developmental disability as defined in s.51.01(5), Wis. Stats., sexual orientation as defined in s.111.32(13m), Wis. Stats., or national origin. This provision shall include, but not be limited to, the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. Except with respect to sexual orientation, the Contractor further agrees to take affirmative action to ensure equal employment opportunities. The Contractor agrees to post in conspicuous places, available for employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of the nondiscrimination clause.
4. Contracts estimated to be over fifty thousand dollars (\$50,000) require the submission of a written affirmative action plan. Contractors with an annual work force of less than fifty (50) employees are exempted from this requirement. Within fifteen (15) business days after the award of the contract, the plan shall be submitted for approval to the Department. Technical assistance regarding this clause is provided by the Purchasing Agent, Department of Employee Trust Funds, P.O. Box 7931, Madison, WI 53707-7931, 608.266.8989, or via e-mail at ETFProcurement@eff.wi.gov.
5. For purposes of administering this Contract, or in the event of any conflict, ambiguity, or inconsistency among the terms of this Contract and the documents incorporated within, the Order of Precedence to resolve any inconsistencies is:
 - A). This Contract;
 - B). Wisconsin ETF and Sierra Systems/CedarCrestone Acquisition letter, dated May 21, 2013;
 - C). Standard Terms and Conditions, Additional Terms, Supplement Terms and Conditions, and RFP, dated June 10, 2013;
 - D). the Business Associate Agreement;
 - E). Statement of Work-PeopleSoft Services, dated June 10, 2013;
 - F). RFP ETC0019 dated February 22, 2013, including amendments and appendices;
 - G). Cedar/Crestone, Inc. response to RFP ETC0019 dated March 13, 2013 including all clarifications and explanations requested during the evaluation process.
6. For purposes of administering this Contract, or in the event of any conflict, ambiguity, or inconsistency among the terms of this Contract and the documents incorporated within, the Order of Precedence to resolve any inconsistencies is:
 - A). This Contract;
 - B). Wisconsin ETF and Sierra Systems/CedarCrestone Acquisition letter, dated May 21, 2013;
 - C). Standard Terms and Conditions, Additional Terms, Supplement Terms and Conditions, and RFP, dated June 10, 2013;
 - D). The Business Associate Agreement;
 - E). Statement of Work-PeopleSoft Services, dated June 10, 2013;
 - F). Statement of Work-PeopleSoft Services via change order request dated August 20, 2013 and specifically noting the per hour cost of \$165 per hour as identified in the section titled "Summary of Total Impact of Change," sub-section "Cost" not to exceed the total cost of \$337,755;
 - G). Statement of Work-PeopleSoft Services via change order request dated February 13, 2014 and specifically noting the per hour cost of \$178 per hour as identified in the section titled "Summary of Total Impact of Change," sub-section "Cost" not to exceed the total cost of \$174,440;
 - H). Statement of Work-PeopleSoft Services via change order request dated April 1, 2014 and specifically noting the per hour cost of \$178 per hour as identified in the section titled "Summary of Total Impact of Change," sub-section "Cost" not to exceed the total cost of \$284,800;
 - I). Statement of Work-PeopleSoft Services via change order request dated July 1, 2014 and specifically noting the per hour cost of \$125 per hour as identified in the section titled "Summary of Total Impact of Change," sub-section "Cost" not to exceed the total cost of \$130,000;
 - J). Statement of Work-PeopleSoft Services via change order request dated August 18, 2014 and specifically noting the per hour cost of \$178 per hour as identified in the section titled "Summary of Total Impact of Change," sub-section "Cost" not to exceed the total cost of \$178,000;

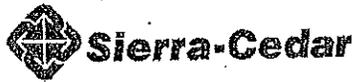
- K). RFP ETC0019 dated February 22, 103, including amendments and appendices; and
- L). Cedar/Crestone, Inc. response to RFP ETC0019 dated March 13, 2013 including all clarifications and explanations requested during the evaluation process.

Contract Number: ETC0019 Request for Proposal for the State of Wisconsin Department of Employee Trust Funds Financial Management Information Services (FMIS) Implementation Services-**Amendment 5**

Request for Proposal: ETC0019 Sierra-Cedar, Inc.

State of Wisconsin	
Department of Employee Trust Funds	
By (Name)	John Voelker
Signature	
Title	Deputy Secretary Department of Employee Trust Funds
Phone	608.266.9854
Date (MM/DD/CCYY)	

Contractor to Complete	
Legal Company Name	Sierra-Cedar, Inc.
Trade Name	ITServeco
Taxpayer Identification Number	58-2548193
Company Address (City, State, Zip)	1255 Alderman Drive Alpharetta, GA 30005
By (Name)	Kevin Bryant
Signature	
Title	General Manager (GM) Sierra-Cedar, Inc.
Phone	888.380.9364
Date (MM/DD/CCYY)	09/25/14



CHANGE ORDER REQUEST FORM

PROJECT NAME AND CONTROL NUMBER: FINANCIALS IMPLEMENTATION, CHANGE ORDER #5.
REQUESTOR: BOB WILLETT
ORGANIZATION: WI ETF
DATE OF REQUEST: 08/18/2014

PROPOSED CHANGE(S) AND REASON/JUSTIFICATION FOR CHANGE (INDICATE URGENCY LEVEL)
URGENCY LEVEL: <input checked="" type="checkbox"/> HIGH <input type="checkbox"/> MEDIUM <input type="checkbox"/> LOW

DESCRIPTION OF CHANGE
THIS CHANGE ORDER WILL EXTEND TWO RESOURCES, JOHN KENNERKNECHT FROM SEPT 1, 2014 THROUGH OCTOBER 17, 2014 AND MINDY BUCKEY FROM SEPT 1, 2014 THROUGH DECEMBER 31, 2014. DURING THIS TIMEFRAME THEY WILL WORK WITH ETF TO HELP PLAN THE NEXT STEPS OF THE IMPLEMENTATION AND PROVIDE CONTINUED POST PRODUCTION SUPPORT.

IMPACT OF CHANGE(S)
IMPACT ON PERSONNEL: THIS CHANGE ORDER WILL IMPACT THE PROJECT PERSONNEL DUE TO THE NEED ADDITIONAL HOURS REQUIRED FOR EXTENDED POST PRODUCTION SUPPORT AND PLANNING.
IMPACT ON OTHER RESOURCES (E.G., WI ETF'S HARDWARE, INFRASTRUCTURE, ETC.): NO OTHER PLANNED IMPACTS ON OTHER RESOURCES.
IMPACT ON SCHEDULE: EXTENDING END DATES FOR THE RESOURCES THROUGH OCTOBER 17, 2014 AND DECEMBER 31, 2014.
IMPACT ON REQUIREMENTS: NONE.
IMPACT ON COST: THE CHANGE WILL ADD ADDITIONAL COSTS TO THE PROJECT WITH THE INCREASED PROJECT COST AS OUTLINED IN THE SUMMARY SECTION.



ASSUMPTIONS / RISKS

MODULE ASSUMPTION:

- NO PLANNED CHANGES. ITEMS DISCOVERED DURING POST PRODUCTION SUPPORT WILL BE DOCUMENTED BY THE RESOURCES.

DEVELOPMENT SCOPE:

- NO PLANNED CHANGES. ITEMS DISCOVERED DURING POST PRODUCTION SUPPORT WILL BE DOCUMENTED BY THE RESOURCES.

REPORTS AND QUERIES: REQUIRED FOR ADDITIONAL FUNCTIONALITY TRAINING:

- NO PLANNED CHANGES. ITEMS DISCOVERED DURING POST PRODUCTION SUPPORT WILL BE DOCUMENTED BY THE RESOURCES.

POST PRODUCTION SUPPORT:

- THE SIERRA-CEDAR POST-PRODUCTION SUPPORT WILL FOLLOW THE ROLL-OFF DATES THAT ARE OUTLINED IN THE SECTION BELOW, SUMMARY OF TOTAL IMPACT OF CHANGE / PERSONNEL.

RISKS:

ALTERNATIVES TO PROPOSED CHANGE(S) (IF ANY)

SUMMARY OF TOTAL IMPACT OF CHANGE

PERSONNEL:

- JOHN KENNERKNECHT EXTENDED 280 HOURS TO 10/17/14. INCLUDES 7 WEEKS OF POST PROD SUPPORT AND PLANNING
- MINDY BUCKEY EXTENDED 720 HOURS TO 12/31/14. INCLUDES 7 WEEKS OF POST PROD SUPPORT AND PLANNING.

OTHER RESOURCES:

SCHEDULE:

- END DATE IS NOW 10/17/14 AND 12/31/2014.

REQUIREMENTS:

COST:

- \$178,000 INCLUDING
 - 1000 HOURS X 178/HR (ETF TO FUND 280X\$178=\$49,840 & DOA TO FUND 720X\$178=\$128,160)
 - THESE HOURS WILL BE INVOICED MONTHLY AT THE END OF EACH MONTH WHERE THE NEW SERVICES ARE PERFORMED.



REQUIRED APPROVALS:

REVIEWER NAME	DEPARTMENT	DECISION	DATE
DAWN McCAULEY	DET	<input checked="" type="checkbox"/> APPROVED <input type="checkbox"/> REJECTED	9/23/14
BOB WILLETT	ETF SPONSOR	<input checked="" type="checkbox"/> APPROVED <input type="checkbox"/> REJECTED	9/25/14
BOB MARTIN	ETF LIAISON	<input checked="" type="checkbox"/> APPROVED <input type="checkbox"/> REJECTED <i>BM</i>	9/23/14
JOHN VOELKER	DEPUTY SECRETARY	<input checked="" type="checkbox"/> APPROVED <input type="checkbox"/> REJECTED <i>JV</i>	9/26/14

Kevin Bryant
 Sierra-Cedar Approval
 Kevin Bryant

Date 9/25/14

Bob Willett
 WI ETF Approval
 Bob Willett

Date 9/25/14

Dawn McCauley
 WI DOA Approval
 Dawn McCauley

Date 9/23/14