



**STATE OF WISCONSIN**  
**Department of Employee Trust Funds**  
**Robert J. Conlin**  
SECRETARY

801 W Badger Road  
PO Box 7931  
Madison WI 53707-7931

1-877-533-5020 (toll free)  
Fax (608) 267-4549  
<http://etf.wi.gov>

May 30, 2012

Julia Stone  
DI & Associates  
2109 Luann Lane  
Madison, WI 53713-3075

RE: RFP ETB0032 Contract Program Staff

Dear Ms. Stone:

The Department of Employee Trust Funds intends to contract with DI & Associates dba Spherion Corporation for the purchase of Contract Program Staff services as presented in your proposal dated May 7, 2012.

This letter is the notice of intent to contract and does not constitute a contractual commitment.

Sincerely,

Mark W Blank  
Purchasing Agent  
Department of Employee Trust Funds

cc: File